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Our ref: PDH/SG  
Ask for: Peter Hughes  
Date: 25<sup>th</sup> September, 2017

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope School on **Thursday, 5<sup>th</sup> October, 2017**, at 6.00 p.m..

Yours faithfully,

**PETER HUGHES**  
**Clerk**

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**

To consider the minutes of the meeting held on Thursday 7<sup>th</sup> September, 2017.

6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held in Burnhope School on Thursday, 7<sup>th</sup> September 2017 at 6.00 p.m.

### Present

Councillor D. Coates, Chair

Councillors H. Barron, K. Barron, J. Box, A. Gibson, B. Henderson, G. Smith and T. Metcalf.

### In Attendance

County Councillors J. Considine and O. Johnson, Sergeant J. Mould and PC I. Nelson

### Apologies for Absence

Apologies for absence were submitted on behalf of Councillors F. Dawson, P. Luther and I. McKeag.

### **Police Report**

Sergeant Mould was welcomed to his first meeting of the Parish Council.

PC Nelson advised that there had been 39 incidents since the last meeting, most of which were traffic related.

- A child's scooter had been stolen and 2 acts of criminal damage.
- A gang of youths causing disturbance around Holmlea is to be targeted.
- The Police will investigate the problem of quad bikes being ridden through the village.
- The Community Speedwatch has been active in Holmside.

### **Partnership Report**

Councillor Henderson reported the success of the Fun Day and gave a breakdown of the finances for the day.

### **Community Centre Report**

Councillor Box advised that it was anticipated that the legal issues would be finalised very soon. It was hoped that the timetable for beginning the work would be agreed shortly.

### **War Memorial**

Councillor H. Barron reported that works were almost complete.

- Scaffolding would be removed soon
- The seats would be returned shortly.
- Re-lettering works were still to be completed. It is likely that this work will be sponsored and, if it is, this funding would be repaid to the Parish Council.

Members were advised that an invoice had been received from Durham County Council in relation to the works concerned and the Parish Council's agreed contribution of £2,000. However, there has been an overspend of £2,427.30. It was impossible to secure additional grant funding retrospectively. Councillors H. Barron and D. Coates invited the Council to pay the overspend in order to complete the work in question.

Members unanimously **AGREED** that the Council should pay an additional contribution of £2,427.30 to cover the overspend.

### Minutes

**RESOLVED** that the minutes of the meeting of the Parish Council held on 6<sup>th</sup> July 2017 be approved as a correct record subject to the contents of the minutes relating to "Partnership Report" and "Community Centre Report" being reversed.

### Finance Report

The Clerk reported on the following payments made since the last meeting: -

Detail	Amount
	£
J. Harron – Pension Regulator Registration	25.00
Durham County Council – Learning Support Office – Re War Memorial	150.00
P. D. Hughes – BT Internet reimbursement	28.80
BDO LLP – Audit Fees	276.00
JABA -Architectural Fees re War Memorial	4258.61
Durham County Council – War Memorial Contribution	4427.30
Four Seasons -Grass-cutting etc.	704.00
	Total
	9,869.71

### Planning Matters

The Clerk reported upon the following Planning Matters:

17/1938 – Communal Hall, Langley Avenue, Burnhope – Variation of conditions relating to application 16/617 in respect of new Community Centre – Approved.

The following applications had been received by Durham County Council:-

13 South View, Burnhope – Single storey sun lounge. No objection.

17/2736 - 80 Meadowfield, Burnhope – change of use from C3 dwelling house to C2 residential institution (safe haven for young children).

The Clerk read out information supplied by Nueva Vida in relation to the proposal. He also read out information contained in letters of objection which had been submitted by ten local residents. Members noted the very valid concerns of local residents who are vehemently opposed to the proposal in a totally residential setting. The proposal being from a relatively new commercial company, and not being provided by a local authority who have vast experience in such facilities. Members also questioned the need for this proposal.

**RESOLVED** that Durham County Council be advised that the Parish Council note the very real concerns of local objectors, and Durham County Council be requested to consider these objections in line with existing planning policies.

## **Correspondence**

The Clerk reported upon the following items of correspondence :-

- Durham County Council Medium Term Financial Planning 2018/19 – Budget setting.
- Durham County Council – Grasscutting - former football field adjacent to former Ivy Leaf Club. Notification received that Durham County Council is unable to take on additional grasscutting. This area has not been cut for many years.
- Durham County Council – footpath 34 Holmside – temporary footpath closure.
- Durham County Council – re road markings at chicanes. Forwarded to contractors but delays due to weather.
- CDALC – AGM 21<sup>st</sup> October, 2017.
- J. Halliday – re planting of trees line through whole of village. Members agreed with the idea, but given the large expenses associated with the War Memorial, funds are currently not available.

## **Audit of Accounts 2016/17**

The Clerk reported that the Audit of Accounts for the financial year 2016/17 had been completed by BDO LLP. No issues has been raised.

**RESOLVED** that the Annual Returns in respect of the Audit of Accounts for 2016/17, including the Certificate of BDO LLP be approved and accepted.

## **Website**

New website now completed but will require additional works.

## **Details of next meeting**

The next Ordinary Meeting of Burnhope Parish Council will be held at 6:00pm on Thursday 5<sup>th</sup> October 2017 at Burnhope School.